To receive a report on the pontoon and consider any actions and associated expenditure

Report to: Services Committee

Date of Report: 06.11.26

Officer Writing the Report: Town Clerk / RFO

Purpose of Report: To ensure the Town Council is aware of urgent health and safety concerns relating to the pontoon walkway and to seek approval for the necessary remedial works.

Officers Recommendations

1. Members are advised to delegate authority to the Town Clerk, working with two Members of the Pontoon Working Group, to arrange and oversee the urgent remedial works required to the pontoon articulated walkway. Associated expenditure should be allocated to Budget Code 6571 – SE EMF Saltash Recreation Areas and be contained within the approved budget provision.

2. The Town Clerk shall continue to work with the Pontoon Working Group (Cllrs Gillies, Bickford, Peggs, Johns and Slavin) to ensure that robust monthly inspections, routine maintenance checks, and any future necessary remedial works are undertaken in a timely manner and within the approved budget.

3. To provide reports to Committee as required.

Report Summary

The Town Clerk recently met with Councillor Slavin to discuss the current condition, maintenance arrangements and long-term management of the Jubilee Pontoon, recognising Councillor Slavin's professional background in marine engineering and relevant technical expertise.

Councillor Slavin subsequently reviewed the latest inspection report provided by Primrose Marine and undertook a visual inspection of the pontoon. The findings identified several areas of concern relating to the condition of the pontoon articulated walkway, which require urgent attention in the interests of health and safety, and some other minor works.

Members are referred to **Appendix A**, which provides a detailed summary of Councillor Slavin's observations and recommendations.

Following receipt of this information, the Town Clerk contacted Primrose Marine and has arranged a site meeting at the pontoon on 12 November 2026 to discuss the identified defects and the remedial works required. A verbal update will be provided at the Services Committee meeting.

The Town Clerk remains concerned about several aspects of the pontoon's ongoing management, maintenance arrangements and future sustainability. Continued support and regular engagement from the Pontoon Working Group would therefore be greatly appreciated to help ensure the asset is managed effectively, proactively and in accordance with its operational and safety requirements.

Refer to **Appendix B** to review Walcon’s manual for the pontoons together with a copy of the drawing of the pontoon.

Report Images

Refer to **Appendix C.**

Finance

Refer to **Appendix D.**

Budgets

Budget Availability: £77,607

Budget Codes: 6571 SE EMF Saltash Recreation Areas

Committed Spend: £0.00

Signature of Officer:

Town Clerk/ RFO